



MAWDESLEY PARISH COUNCIL

DRAFT

Minutes of the Parish Meeting held on

Tuesday 14th January 2025 7.30pm at Mawdesley Village Hall

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr G Worthington, Cllr J Hogg, Cllr M Henty, Trish Grimshaw (Clerk/RFO), Cllr S Boardman, P Boardman (Lengthsman) and 3 members of the public,

1. **Apologies for absence** - *none*
2. **Declarations of Interest and Dispensations** - *none*
3. **To receive declarations of interest from Councillor's on items on the agenda** – *Cllr Boardman declared an interest in 2 planning applications 24/01093/FULHH; 24/01094/CLPUD and will not comment or vote; Cllr Causer declared an interest in the Mawdesley Tea Party grant application item 14 and will not participate in the discussion or decision making.*
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any)** - *none*
5. **To grant any requests for dispensation as appropriate** - *none*
6. **Minutes of the Previous Meeting. To resolve to approve as a correct record the Minutes of the Council Meeting held on 10.12.25.** *It was resolved to approve as a correct record the Minutes of the Council Meeting held on 10.12.25.*
7. **Public Participation: To adjourn the meeting for a period of public participation.**

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

A member of the public requested a grit bin at the top of Ridley Lane/Andertons Mill; the Chair confirmed this was not the Parish Councils responsibility and suggested making a request directly to Lancashire County Council via their website.

A member of the public e-mailed to raise concerns over the Sandy Lane development site. It appears the hedge along Sandy Lane is starting to grow onto the road and a drainage ditch is becoming blocked. Parish Councillors were asked to consider if the Parish Council should write to the owner/developer. Parish Councillors were requested to respond to the Clerk via e mail.

A member of the public forwarded Cllr M Worthington a video of the flooding of the footpath alongside the alpacas from Bradshaw Lane. There is a possibility that the culvert under the path may be blocked. This will form an agenda for discussion and resolution at the February meeting.

On behalf of Cllr Craige Southern, Cllr M Worthington raised the issue of the proposals to build a prison in Ulnes Walton near Leyland and requested Parish Councillors to consider their thoughts as campaigners launched a legal bid to block the project. Parish Councillors were requested to respond to the Clerk via e mail.

8. **To receive the quotation for the installation of sleepers for Moss Fields Community Gardens.** *It was resolved to accept the quotation from Steve Ashton (£250.00), proposed by Cllr M Worthington, seconded by the Chair with all Parish Councillors in favour.*
9. **To confirm the date of the community morning to fill the hazel stands and prune the fruit trees (Ian Wright from LCC will be in attendance).** *The Clerk confirmed the date was 1st February 10.30am to noon, the Community gardeners have all been invited.*
10. **To receive the final quotation for the supply of a timber cabin on Moss Fields and decide if any of the quotations are suitable (the project has been agreed in principle).** *Parish Councillors discussed the additional quotation, the usage of the cabin now and in the future, and location of the cabin. It was agreed that if the bespoke oak framed cabin was chosen, it would be better placed in front of the existing storage container. It was ratified that a full costing of the project should be sought (including power supply) before any final decision is made. Neighbours in the close vicinity of the cabin will be consulted via letter and feedback invited. The Clerk to investigate grant opportunities to fund or part fund the project.*
11. **To review the type of energy source supply to the timber cabin.** *This item to be added to the next month's agenda.*
12. **To receive an update on the Interpretation Board and design work for Moss Fields.** *Olivia attended a site meeting in December with the Clerk, Cllr Boardman and Cllr Green and discussed areas to be detailed on the board.*
13. **To receive nominations for the 2024 Mawdesley Village Champion award and to decide on a recipient.** *This item was discussed at the end of the meeting. Councillor M Worthington nominated Hilary and Peter Boardman; Hilary for her dedicated work in ensuring the planters throughout the village look wonderful all year round and Peter who goes above and beyond the role of Lengthsman. All Parish Councillors were in favour of the nominations.*
14. **To consider and resolve the grant applications received and resolve how to allocate the budget line for grants from the precept or CIL money. To formally agree that all grant applications from groups must comply with the Parish Council's financial regulations and provide three quotes to demonstrate value for money.** *Following discussion it was ratified:*

Mawdesley Millennium Green James Scarisbrick (Trustee)	Replace wooden seating with composite benches & picnic benches. Replace fencing & gate with new from composite materials. <i>The Parish Council resolved to purchase the composite benches, fencing and gate and in April 2025 and gift these to the Millennium Green.</i>	£3406.75 includes VAT (£2838.96 net)
Mawdesley Cricket Club Martin Trengove	£2950 (£2750 for the mower plus an allowance of £200 to have a towing facility added). <i>The Parish Council resolved to approve the application in full (£2950)..</i>	£2950.00 (£2750 for mower plus £200 for towing facility added)
Mawdesley St Peters C of E Primary School PTA	Replacement Storage Unit to house garments (pre-loved uniform). <i>The Parish Council resolved the application unfortunately did not meet the grant policy criteria but wished the project every success.</i>	£2430.00 Plus £780.00 if base required

Mawdesley Village Hall Application 1	External noticeboard to advertise events taking place at MVH and in the Village. At present, events taking place in the Hall are advertised either on the internal noticeboard, or on social media. As MVH is a community asset, we would like to offer access to the noticeboard to other community groups as well. <i>The Parish Council resolved to approve the application.</i>	£1805.04
Mawdesley Village Hall Application 2	To replace 4 metal outdoor chairs which have deteriorated and 2 new outdoor benches to supplement the seating we already have. At present, users of the Hall take indoor chairs outside when the weather is fine, due to insufficient outdoor seating. <i>The Parish Council resolved the application unfortunately did not meet the grant policy criteria.</i>	£1379.95
Mawdesley Tea Party	The project is to be spread over 3 days consisting of Children's Disco and Entertainment on Friday 11 th July, walking day and Tea Party on Saturday 12 th July daytime, Party in the marquee on Saturday 12 th July in evening and then on Sunday 13 th July there will be worship followed by Soft ball cricket in the afternoon <i>The Parish Council resolved to 'underwrite' the event to the maximum sum of £1,500. The Parish Council has previously resolved to fund the vintage bus for the 2025 event.</i>	£1500.00

15. **Parish Clerk's Report.** *The Clerks report (previously circulated) was noted.*

16. **Lengthsman's Report.** *The Lengthsman confirmed the excavation and re-stoning on Moss Fields will take place before the end of the financial year; In respect of the flooding issues on Bradshaw Lane, the Lengthsman to check the width of the footpath. Cllr Green highlighted the spreading of reeds on Moss Fields; advice will be sought from Ian Wright (LCC) at the event on 1st February.*

17. **To receive an update on the Neighbourhood Plan.** *A zoom meeting was held on 23.01.25 with Dave Chetwyn, Cllr M Worthington and the Clerk, the original agreed proposal will continue with an up-to-date project plan being prepared. A meeting of the neighbourhood group will be arranged in the next few weeks.*

18. **To receive an update on the Moss Fields Masterplan.** *The raised beds will be installed in the next few week; the groundwork at the bottom entrance of Moss Fields and interpretation board to be completed prior to 31.03.25.*

19. **To select the winner of the Christmas quiz from entries received.** *The winner was selected at random – 'Chris' of Sandy Lane. The Clerk to advise and arrange the prize of tray bakes.*

20. **To discuss options for the 2025 Christmas tree and agree the way forward.** *The Christmas light switch on continues to be a popular event with many residents attending. Given this, a future agenda item to discuss road safety e.g. the installation of safety barriers will be considered. Other Christmas related agenda items to include the purchase of a 'crib'; a new star (which Illuminex may be able to supply) and a request to local businesses to become involved.*

21. **Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

Planning Applications received after agenda was published

Proposal: Application for a certificate of lawfulness for a proposed outbuilding

Location: Church Farm House High Street Mawdesley Ormskirk L40 3TD

Reference: 24/01094/CLPUD

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your comments online by 28 January 2025.

Decision: No Objections

Proposal: Detached double garage

Location: Church Farm House High Street Mawdesley Ormskirk L40 3TD

Reference: 24/01093/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your comments online by 28 January 2025.

Decision: No Objections

Proposal: Conversion of existing attached garage to habitable accommodation including single storey front and rear extensions, new front covered porch area with a flat roof extending across the front of the property, and external alterations including render to existing house and new matching roof tiles to existing property and proposed extensions

Location: 38 Brookfield Mawdesley Ormskirk L40 2QJ

Reference: 24/01100/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your comments online by 28 January 2025.

Decision: No Objections

Proposal: Single storey side extension, replacement porch, external alterations to garage in order to facilitate provision of habitable accommodation and erection of 1m high boundary wall to front

Location: Little Bluestone Cottage Blue Stone Lane Mawdesley Ormskirk L40 2RH

Reference: 25/00002/FULHH

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your comments online by 29 January 2025.

Decision: No Objections

22. To ratify the annual CIL report for the period YE 31.03.24 (previously circulated).

The CIL report for YE 31.03.24 was ratified.

23. To review and finalise the second draft budget proposal for 2025/26 financial year and agree priorities. *The draft budget proposal was considered by Parish Councillor and approved, proposed by the Chair, seconded by Cllr M Worthington and unanimously agreed by all.*

24. To confirm the precept for 2025/26 financial year. *The precept for 2025/26 was agreed as included in the budget proposal (£42,141), a 5% increase, proposed by the Chair, seconded by Cllr M Worthington and unanimously agreed by all.*

25. To consider and approve the schedule of accounts for payment. *Approved*

26. Financial reports – to ratify accounts and authorise payments. *Approved*

There being no further business the meeting closed at 21.07

Signed Cllr L Causer, Chair. **Dated 11.02.25.**